# Form Assistance

I've designed this page to assist you with some important details regarding the Wedding Reception Information Form and your reception in general. There's a lot to cover, so let's get started . . .

#### The Information Form

Please mail the form to me *no later than one month prior* to the wedding. If you get stuck on anything please feel free to call or email. If it's a matter of not knowing a few details, I'll be calling you on the week of, so we can fill in any blanks at that time. I'll coordinate everything with the photographer, videographer and your banquet coordinator, but this is the order which the events and formalities traditionally fall into place, along with some explanation:

**Introductions:** I play an upbeat instrumental song while introducing your bridal party. My favorite song to use lately is "DJ Got Us Falling In Love" by Usher for the bridal party and "Yeah 3xs" by Chris Brown for the Bride & Groom. If there is something specific you would like me to play instead, or would like other ideas, let me know.

**First Dance:** This song should have special meaning to the two of you, but let me know if you need help choosing. It's common to have your parents and bridal party join you half way through.

**Best Man's Toast:** It is tradition for the Best Man to give the first toast to the Bride and Groom.

**Maid/Matrons Toast:** An opportunity for the Bride's honor attendant to give a toast as well.

**Other Toast/Welcoming:** If the Bride and/or Groom would like to say a few words, this should be *after* the toast. If the Bride's Parent(s) would like to give a welcome, this should be *before* the toasts, or after dinner, just prior to starting the party.

**Blessing:** Usually given by a minister, priest, rabbi or family member.

**Centerpiece Giveaway:** We *could* do the old "who's birthday is closest to..." but I have a cool table game that I like to use to see who gets to take home the centerpiece. It's a great icebreaker for your guests, especially the ones who you've seated together that may not know each other.

**Parent Dances:** It's a tradition where the Bride and her Father share a dance as well as the Groom and his Mother. These dances could include another family member instead, such as the Bride and her Brother, or Mother, etc.

**Cake Cutting:** I'll invite your guests to get together around the cake table and watch the two of you cut and feed each other a piece of wedding cake. The photographer and/or banquet staff will be near by to assist you when needed. A nice background song will be playing during this time. No, I *won't* be playing "The Bride Cuts The Cake" (sorry).

**Bouquet & Garter Toss:** One of the oldest wedding traditions where the Bride tosses her bouquet to a group of single ladies. The Groom then removes the garter from the bride's leg and tosses it to all of the single men. That guy places it on the leg of the woman who caught the bouquet. This works well if you have many single/unwed friends and cousins and I promise, it's all presented tastefully (but fun)! We can do all or some of this formality.

**Anniversary Celebration Dance:** This has become the popular alternative to tossing the bouquet and garter. I ask all of the married couples to come out to the dance floor and dedicate a nice song to them. I then start to eliminate couples by years of marriage. To the last remaining couple, you can give them your "bridal bouquet" or a bottle of wine.

#### The Music

If you have hired me to play music during your ceremony, I can provide you with a disc of appropriate songs to choose from. During the cocktail hour of the reception, I'll play upbeat classics including Frank Sinatra, Louis Armstrong, Sade, as well as some contemporary jazz at a comfortable volume. This will set a nice tone for your guests to be able to move about and converse with one another. During the dinner hour, the music will be a mixture of songs that everyone will enjoy while eating dinner. I'm open to suggestions. If you have some favorite artists that fit this time of the night, write them down. Some clients ask for a list of my music. The answer is I don't have one to hand out. I have over 40,000 songs in my home library, and always bring over 26,000 with me from the Oldies to today's top hits. I will know what to play to keep your guests dancing, but feel free to write down a handful of your favorites. I don't mind some "Do Not plays" as well. If there are family traditions, whether it's an Uncle singing, bag pipers playing or special dances, I need to know about them in advance. If you have any CDs or MP3s you would like me to play, I would like to arrange receiving them a few weeks prior to your wedding day so I may properly prepare in advance.

# **My Requirements**

I will arrive between 45-60 minutes prior to my start time. My only requirements are **one 6'or 8' banquet table**, and **one standard outlet** within 10' from the table. Your banquet coordinator can most likely provide this. If your event is taking place outside, myself and my equipment must be covered from all elements of nature such as sun, rain and wind.

### Where The DJ Sets Up

It's best to have me set up as close to the dance floor as possible. If this isn't possible, and there are tables between me and the dance floor, be sure to try to seat younger quests at those tables. I don't play loud, however, if someone is sitting next to a speaker and they are sensitive to music volume, they might feel uncomfortable. We can discuss my setup at your chosen banquet facility if you would like.

#### **Meals**

It is very important that your wedding professionals be included in your meal count. Not so much me, but your photographer and videographer. They will be working for you for hours non-stop prior to the reception and deserve the consideration. If you would like to order a meal for me, it would be appreciated.

# **Thanking Your Guests**

If you choose not to have a receiving line after your Ceremony to greet your guests, it's tradition for the both of you to walk around table to table and thank everyone for being a part of your special day. The best time to do this effectively is during the dinner hour. This is the only time that everyone will be sitting down together. If you wait until later, you'll not only be chasing people around the room, but you'll also miss the party. I advise my couples to get right up in between courses and use that time to thank your guests. By the end of dinner, you will have thanked the majority of your guests . . . Then it's time to have fun! Remember, if you're at the bar, that's where your friends will be. If you're dancing, your guests will undoubtedly join you . . . instant party!

### In Closing

It's my every intention to do all that I can to see that you and your guests have the time of your lives. I welcome you to communicate with me your vision and thoughts for your special day. I'm available by phone at (518) 355-8855, or email at <a href="digregFrasier@gmail.com">digregFrasier@gmail.com</a>. I'll close by saying thank you for placing your trust in my ability to make this a very special event. I look forward to working with and for you.